

Dear candidate,

On the basis of your performance in JEE-2011 the Organising Committee of JEE-2011 has found you eligible for admission in PREPARATORY COURSE of one year duration. Your name has been recommended to the IT-BHU for registration in this course for the Session 2011-12.

The Institute of Technology, Banaras Hindu University is pleased to inform you that the academic session for the Preparatory Course students will commence on **August 24, 2011** with the registration. The classes will start from **August 25, 2011**.

While coming to join the course you must make a note of the following points :-

1. You are advised to reach Varanasi at least a day before i.e. by **August 23, 2011**.
2. You have been provisionally allotted accommodation in **Rajputana(Boys Hostel)/Gandhi Smriti Mahila Chhatravas (Girls Hostel)**. On arrival, you may contact the person on duty in the hostel to get your room opened. The formal allotment will be made by the Administrative Warden of the concerned hostel subject to your completing the necessary formalities.
3. The **Preparatory Course** will consist of 22 contact hours per week covering **PHYSICS, CHEMISTRY, MATHEMATICS and ENGLISH** of the 10+2 level of Higher Secondary School System. The course will be of two semesters with an inter semester break. At the end of each semester an examination will be conducted by the Institute, in addition to mid-semester tests, home assignments etc.
4. At least 80% attendance is mandatory.
5. Minimum qualifying marks will be 40% each in Physics, Chemistry and Mathematics (PCM), and 30% in English, aggregated at the end of the year.
6. The Preparatory Course students will be awarded satisfactory or unsatisfactory grades in the laboratory courses. Every student has to get a satisfactory grade in the laboratory courses to pass the preparatory course.
7. If you qualify in the **Preparatory Course**, you will be admitted in the First Year of the Undergraduate/M.Tech. Dual Degree/Integrated Master Degree programmes at IT-BHU in the Session of 2012-13. The branch will be allocated to you on the basis of:
 - a) your performance in **PHYSICS, CHEMISTRY and MATHEMATICS** only in the **Preparatory Course**. In case of a tie, English marks will be considered. If there is still a tie, JEE ranks will be used to break the tie, and
 - b) against the vacant seats available in the respective category for SC/ST/PD in the Session 2011-12.
8. **As per Preparatory Course Ordinances, "No supplementary or second examination shall be conducted for candidates who do not qualify as laid down under Clause III.3.1, nor will any such candidate be eligible for readmission to the Preparatory Course."**
9. Please submit original alongwith photocopies of the enclosed **Affidavits** on non-judicial stamp paper of Rs. 10.00 each duly completed and signed by you and your parent/guardian, regarding ragging, at the time of registration. **Download from www.itbhu.ac.in 'The UGC Regulations on curbing the menace of ragging in higher education Institutions, 2009' before submission of the affidavit and read carefully.** The Institute on its part is also trying to curb ragging and is taking all necessary steps to stop the same.
10. Please submit an **Affidavit** in original, on the enclosed proforma, on non-judicial stamp paper of Rs. 10.00 regarding not going to bank of river/lake/waterfalls/ponds, use of alcohol etc. in the hostel, parties or elsewhere, duly completed and signed by you and your parent/guardian, at the time of registration. **Download from www.itbhu.ac.in.**
11. You may further note that keeping/using of automated 2/3/4-wheelers in hostel premises is strictly prohibited, and as per rules any student found using automated vehicles of above type, and in hostel/University Campus shall be subject to appropriate disciplinary action including expulsion. Please also submit enclosed

undertaking regarding not keeping vehicle at the time of registration, as we are trying to make our campus as “**Green Campus**”, where your full support is solicited.

12. The cooperative mess is mandatory for the new entrants. You will be required to deposit **Rs. 10,000.00 (Rupees Ten Thousand Only)** in cash in the concerned hostel towards mess charges.

If you accept the above terms and conditions, you are required to report **in the Committee Room of the IT-Directorate, Banaras Hindu University at 10.30 a.m. on 24th August, 2011** along with a **Demand Draft for Rs. 7531.00** in favour of the “**Registrar, Banaras Hindu University**” payable at **State Bank of India, Banaras Hindu University (Code 0211)**.

Please bring the following documents with you:-

- (a) *This offer letter.*
- (b) *The JEE-2011 Admit Card & Counselling Letter.*
- (c) *Two attested copies of all Certificates/Mark-Sheets including (10+2) Examination passed by you so far, along with their originals.*
- (d) *SC/ST Certificate on prescribed format as per JEE-2011 Information Brochure in original alongwith two attested copies.*
- (e) *PD Certificate in original alongwith two attested copies.*
- (f) *Ten passport size photographs of yourself.*

Your **admission is liable to be cancelled** at any time during course of study if:

- (i) It is detected that you have submitted **false certificates/information or have concealed facts** during registration.
- (ii) You are involved in acts of **misconduct/indiscipline/ragging/breach of affidavit/undertaking submitted**.

This offer of admission to Preparatory Course in IT-BHU will stand cancelled in case you have already undertaken one-year Preparatory Course in any of the IITs, IT-BHU & ISM-Dhanbad.

Some Important Contact Numbers for Emergency Purposes: Academic Section, IT : 0542-2307039; 6702067; 6702070; Coordinator, IT-Hostels (Prof. A.S.K. Sinha): 09335660220; Rajputana Hostel (Dr. Sushant Srivastava): 09452156527; Gandhi Smriti Mahila Chhatravas (Dr. Medha Jha): 08081903353.

AFFIDAVIT BY THE STUDENT

1. I, _____, JEE Reg. No. _____, AIR _____, Son/Daughter of Shri/Smt. _____, having been admitted to _____, **Institute of Technology, Banaras Hindu University**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be construed as ragging under Clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ day of _____ month of _____ year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ day of _____ month of _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

- 1) I, Mr./Mrs. _____ (full name of parent/guardian) father/mother/guardian of Mr./Ms. _____, JEE Reg. No. _____, AIR _____, having been admitted to _____, **Institute of Technology, Banaras Hindu University**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be construed as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name: _____

Address: _____

Tel./Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ day of _____ month of _____ year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ day of _____ month of _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

UNDERTAKING BY THE CANDIDATE

(For not keeping automated vehicles in the Hostel/University Campus)

I,, S/D/W/o
....., a student of Preparatory Course during the **Session 2011-12**, at the Institute of Technology, Banaras Hindu University, am aware of the fact that, **keeping of automated two/three/four wheelers in hostel premises is strictly prohibited, and as per rules any student found using automated vehicles of above type, and in hostel/University Campus shall be subject to appropriate disciplinary action including expulsion.**

I promise to abide by the Discipline Rules of the University and hereby undertake that I shall neither indulge myself nor instigate any other student(s) in such activities or create or instigate or compel other to cause or create nuisance in the academic atmosphere of the Institute/University. **In case I am found involved in any act amounting to violation of discipline or misconduct or the acts falling under the definitions / breach of above undertaking, disciplinary action be taken against me as per University rules.**

Date _____

Signature of the candidate

DECLARATION BY PARENT/GUARDIAN

I, father/guardian
of Mr./Ms., a student for admission to Preparatory Course, at the Institute of Technology, Banaras Hindu University, am aware of the law in regard to the use of automated vehicles and agree to abide by the punishment meted out to my ward in case he/she is found involved in acts of breach of rules, misconduct, indiscipline. This undertaking mentioned above would be binding on me till my ward in the Banaras Hindu University.

Date _____

Signature of Parents/Guardian

Place _____

AFFIDAVIT BY THE STUDENT

(Regarding not going to the bank of river/lake/waterfalls/ponds, use of alcohol etc. in the hostel, parties or elsewhere)

I,, S/D/W/o
....., a student of Preparatory Course, during the **Session 2011-12** at the Institute of Technology, BHU, am aware of the fact that, **going to riverside, lake, ponds, waterfalls and thereby risking one's own life, use of alcoholic liquor in hostel or outside or in parties or otherwise, during the studentship in Institute of Technology is strictly prohibited, and acts of such violation shall be subject to appropriate disciplinary action including losing placement facilities and/or expulsion.**

I promise to abide by the Disciplinary Rules of the University/Institute and hereby undertake that I shall neither indulge myself nor instigate any other student(s) in such activities or create or instigate or compel other to cause or create nuisance in the academic atmosphere of the Institute/University. **In case I am found involved in any act amounting to violation of discipline or misconduct or the acts falling under the breach of above undertaking, disciplinary action may be taken against me as per University/Institute rules.**

Date _____

Signature of the candidate

DECLARATION BY PARENT/GUARDIAN

I, father/guardian of
Mr./Ms., a student for admission to Preparatory Course, at the Institute of Technology, Banaras Hindu University, am aware of the rule in regard to going to riverside, lake, ponds, waterfalls and thereby risking ward life, use of alcoholic liquor in hostel or outside or in parties or otherwise and agree to abide by the punishment meted out to my ward in case he/she is found involved in acts of such violation. This affidavit mentioned above would be binding on me till my ward's studentship in the Institute/Banaras Hindu University.

Date _____

Signature of Parents/Guardian

Place _____