

Dear candidate,

On the basis of your performance in JEE-2009 the Organising Committee of JEE-2009 has found you eligible to attend PREPARATORY COURSE of one year duration. Your name has been recommended to the IT-BHU for registration in this course for the Session 2009-10.

The Institute of Technology, Banaras Hindu University is pleased to inform you that the academic session for the Preparatory Course students will commence on **Tuesday, August 25, 2009** with the registration. The classes will start from **Wednesday, August 26, 2009**.

While attending the course you must make a note of the following points :-

1. You are advised to reach Varanasi at least a day before i.e. by **Monday, August 24, 2009**.
2. You have been provisionally allotted accommodation in **Morvi/Dhanrajgiri (Boys Hostel)/Gandhi Smriti Mahila Chhatravas (Girls Hostel)**. On arrival, you may contact the person on duty in the hostel to get your room opened. The formal allotment will be made by the Administrative Warden of the concerned hostel subject to your completing the necessary formalities.
3. The **Preparatory Course** will consist of about 22 contact hours per week covering **PHYSICS, CHEMISTRY, MATHEMATICS and ENGLISH** of the 10+2 level of Higher Secondary School System. The course will be of two semesters with an inter semester break. At the end of each semester an examination will be conducted by the Institute, in addition to mid-semester tests, home assignments etc.
4. At least 80% attendance is mandatory.
5. Minimum qualifying marks will be 40% each in Physics, Chemistry and Mathematics (PCM), and 30% in English, aggregated at the end of the year.
6. The Preparatory Course students will be awarded satisfactory or unsatisfactory grades in the laboratory courses. Every student has to get a satisfactory grade in the laboratory courses to pass the preparatory course.
7. If you qualify in the **Preparatory Course**, you will be admitted in the First Year of the Undergraduate/M.Tech. Dual Degree/Integrated Master Degree programmes at IT-BHU in the Session of 2010-11. The branch will be allocated to you on the basis of:
  - a) your performance in **PHYSICS, CHEMISTRY and MATHEMATICS** only in the **Preparatory Course**. In case of a tie, English marks will be considered. If there is still a tie, JEE ranks will be used to break the tie, and
  - b) against the vacant seats available in the respective category for SC/ST in the Session 2009-10.
8. **If you do not qualify in the Preparatory Course in the first attempt, you will neither be admitted to the Undergraduate/M.Tech. Dual Degree/ Integrated Master Degree Part-I course, nor be allowed to repeat the Preparatory Course. You may note that there is no provision of any supplementary examination or re-evaluation of answer scripts for Preparatory Course students.**

If you accept the above terms and conditions, you are required to report at **Prof. M. Sengupta Gupta Memorial Hall (G-11), Institute of Technology at 10.30 a.m. on 25<sup>th</sup> August, 2009** along with a **Demand Draft for Rs. 7531.00** in favour of the "**Registrar, Banaras Hindu University**" payable at **State Bank of India, Banaras Hindu University (Code 0211)**.

Please bring the following documents with you:-

- (a) *This offer letter.*
- (b) *The JEE-2009 Admit Card & Counselling Letter.*
- (c) *Two attested copies of all Certificates/Mark-Sheets including (10+2) Examination passed by you so far, along with their originals.*
- (d) *SC/ST Certificate on prescribed format in original alongwith two attested copies.*
- (e) *Ten passport size photographs of yourself.*

Your admission is liable to be cancelled at any time if:

- (i) It is detected that you have submitted false certificates/information or have concealed facts during registration.
- (ii) You are involved in acts of misconduct/indiscipline.

**This offer of admission to Preparatory Course will stand cancelled in IT-BHU in case you have already undertaken one-year Preparatory Course in any of the IITs, IT-BHU & ISMU-Dhanbad.**

We look forward to welcoming you soon.

**Enclosures:**

1. UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009, AFFIDAVIT BY THE STUDENT
2. UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009, AFFIDAVIT BY THE PARENT/GURDIAN
3. UNDERTAKING BY THE CANDIDATE REGARDING PROHIBITION OF VEHICLES

**AFFIDAVIT BY THE STUDENT**

1. I, \_\_\_\_\_, JEE Reg. No. \_\_\_\_\_, AIR \_\_\_\_\_, Son/Daughter of Shri/Smt. \_\_\_\_\_, having been admitted to \_\_\_\_\_, **Institute of Technology, Banaras Hindu University**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent  
Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year after reading the contents of this affidavit.

**OATH COMMISSIONER**

**AFFIDAVIT BY PARENT/GUARDIAN**

- 1) I, Mr./Mrs. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of Mr./Ms. \_\_\_\_\_, JEE Reg. No. \_\_\_\_\_, AIR \_\_\_\_\_, having been admitted to \_\_\_\_\_, **Institute of Technology, Banaras Hindu University**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel./Mobile No.: \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year after reading the contents of this affidavit.

**OATH COMMISSIONER**

**UNDERTAKING BY THE CANDIDATE**  
**REGARDING PROHIBITION OF VEHICLES**

I, ....., S/D/W/o .....  
....., a candidate for admission to UGD/IDD/IMD Part-I Programme in the  
Department/School of ..... during the Session  
2009-10 at the Institute of Technology is in the know of the fact that, **Keeping of automated  
two/four wheelers in hostel premises and also using the same in Institute premises/university  
campus and indulging in teaching in coaching institutes are strictly prohibited, and as per rules  
any students found using the motorized two/four wheelers in hostels/institute premises and  
university campus and indulging in teaching in coaching institute, shall be subject to severe  
disciplinary action including expulsion.**

I promise to abide by the Discipline Rules of the University and I hereby undertake that I shall  
neither indulge myself nor instigate any other students in such activities or create nuisance to the  
academic atmosphere of the institution.

**In case I am found indulging myself in any act amounting to violation of discipline or misconduct  
or the acts falling under the definitions / breach of above undertaking, disciplinary action be taken  
against me as per University rules.**

Date \_\_\_\_\_

Signature of the candidate

**Declaration by Parent/Guardian**

I, ..... father/guardian of  
Mr./Ms. ...., a candidate for admission to  
UGD/IDD/IMD Part-I Programme in the Department/School of  
....., at the Institute of Technology, Banaras Hindu  
University, am aware of the law in regard to the use of motorized two wheelers and indulging in  
teaching in coaching institute and agree to abide by the punishment meted out to my ward in case  
he/she is found involved in acts of misconduct, indiscipline. This undertaking mentioned above  
would be binding on me till my ward remains in the Banaras Hindu University.

Date \_\_\_\_\_

Signature of Parents/Guardian

Place \_\_\_\_\_