

Dated: August 04, 2010

Dear candidate,

On the basis of your performance in JEE-2010 the Organising Committee of JEE-2010 has found you eligible to attend PREPARATORY COURSE of one year duration. Your name has been recommended to the IT-BHU for registration in this course for the Session 2010-11.

The Institute of Technology, Banaras Hindu University is pleased to inform you that the academic session for the Preparatory Course students will commence on **August 21, 2010** with the registration. The classes will start from **August 23, 2010**.

While attending the course you must make a note of the following points :-

1. You are advised to reach Varanasi at least a day before i.e. by **August 20, 2010**.
2. You have been provisionally allotted accommodation in **Morvi (Boys Hostel)/Gandhi Smriti Mahila Chhatravas (Girls Hostel)**. On arrival, you may contact the person on duty in the hostel to get your room opened. The formal allotment will be made by the Administrative Warden of the concerned hostel subject to your completing the necessary formalities.
3. The **Preparatory Course** will consist of about 22 contact hours per week covering **PHYSICS, CHEMISTRY, MATHEMATICS and ENGLISH** of the 10+2 level of Higher Secondary School System. The course will be of two semesters with an inter semester break. At the end of each semester an examination will be conducted by the Institute, in addition to mid-semester tests, home assignments etc.
4. At least 80% attendance is mandatory.
5. Minimum qualifying marks will be 40% each in Physics, Chemistry and Mathematics (PCM), and 30% in English, aggregated at the end of the year.
6. The Preparatory Course students will be awarded satisfactory or unsatisfactory grades in the laboratory courses. Every student has to get a satisfactory grade in the laboratory courses to pass the preparatory course.
7. If you qualify in the **Preparatory Course**, you will be admitted in the First Year of the Undergraduate/M.Tech. Dual Degree/Integrated Master Degree programmes at IT-BHU in the Session of 2011-12. The branch will be allocated to you on the basis of:
 - a) your performance in **PHYSICS, CHEMISTRY and MATHEMATICS** only in the **Preparatory Course**. In case of a tie, English marks will be considered. If there is still a tie, JEE ranks will be used to break the tie, and
 - b) against the vacant seats available in the respective category for SC/ST in the Session 2010-11.
8. **If you do not qualify in the Preparatory Course in the first attempt, you will neither be admitted to the Undergraduate/M.Tech. Dual Degree/ Integrated Master Degree Part-I course, nor be allowed to repeat the Preparatory Course. You may note that there is no provision of any supplementary examination / re-examination for Preparatory Course students.**
9. Please submit original alongwith a Xerox copy of the enclosed **Affidavit** on non-judiciary stamp paper of Rs. 10.00 each regarding ragging duly completed and signed, at the time of registration. **Download from www.itbhu.ac.in 'The UGC Regulations on curbing the menace of ragging in higher education Institutions, 2009' before submission of the**

affidavit and read carefully. The Institute on its part is also trying to curb ragging and is taking all necessary steps to stop the same.

10. You may further note that **hostel inmates** are not allowed to keep/use automated 2/4-wheelers while they are the students of this Institute. Therefore, keeping/using automated 2/4-wheelers by you as IT-student will be treated as violation of the University rules and will invite appropriate disciplinary action. All such vehicles will be towed away by the security people. Please also submit enclosed undertaking regarding vehicle at the time of registration.
11. The cooperative mess is mandatory for the new entrants. You will be required to deposit **Rs. 10000.00 (Rupees Ten Thousand Only)** in cash in the concerned hostel towards mess charges.

If you accept the above terms and conditions, you are required to report **in the Committee Room of the IT-Directorate, Banaras Hindu University at 10.30 a.m. on 21st August 2010** along with a **Demand Draft for Rs. 7531.00** in favour of the “**Registrar, Banaras Hindu University**” payable at **State Bank of India, Banaras Hindu University (Code 0211)**.

Please bring the following documents with you:-

- (a) *This offer letter.*
- (b) *The JEE-2010 Admit Card & Counselling Letter.*
- (c) *Two attested copies of all Certificates/Mark-Sheets including (10+2) Examination passed by you so far, along with their originals.*
- (d) *SC/ST Certificate on prescribed format as per JEE-2010 Information Brochure in original alongwith two attested copies.*
- (e) *PD Certificate in original alongwith two attested copies.*
- (f) *Ten passport size photographs of yourself.*

Your admission is liable to be cancelled at any time if:

- (i) It is detected that you have submitted false certificates/information or have concealed facts during registration.
- (ii) You are involved in acts of misconduct/indiscipline.

This offer of admission to Preparatory Course will stand cancelled in IT-BHU in case you have already undertaken one-year Preparatory Course in any of the IITs, IT-BHU & ISM-Dhanbad.

We look forward to welcoming you soon.

Yours faithfully,

Encl.: As above.

Assistant Registrar (Academic)

AFFIDAVIT BY THE STUDENT

1. I, _____, JEE Reg. No. _____, AIR _____, Son/Daughter of Shri/Smt. _____, having been admitted to Preparatory Course, **Institute of Technology, Banaras Hindu University**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be construed as ragging under Clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ day of _____ month of _____ year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ day of _____ month of _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

- 1) I, Mr./Mrs. _____ (full name of parent/guardian) father/mother/guardian of Mr./Ms. _____, JEE Reg. No. _____, AIR _____, having been admitted to Preparatory Course, **Institute of Technology, Banaras Hindu University**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be construed as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name: _____

Address: _____

Tel./Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ day of _____ month of _____ year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ day of _____ month of _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

UNDERTAKING BY THE CANDIDATE
REGARDING NON-USE OF AUTOMATED TWO/FOUR WHEELERS

I,, S/D/W/o
....., a candidate for admission to Preparatory Course during the Session 2010-11 at the Institute of Technology, Banaras Hindu University is in the know of the fact that, **Keeping of automated two/four wheelers in hostel premises and also using the same in Institute premises/university campus and indulging in teaching in coaching institutes are strictly prohibited, and as per rules any students found using the motorized two/four wheelers in hostels/institute premises and university campus and indulging in teaching in coaching institute, shall be subject to severe disciplinary action including expulsion.**

I promise to abide by the Discipline Rules of the University and I hereby undertake that I shall neither indulge myself nor instigate any other students in such activities or create nuisance to the academic atmosphere of the institution.

In case I am found indulging myself in any act amounting to violation of discipline or misconduct or the acts falling under the definitions / breach of above undertaking, disciplinary action be taken against me as per University rules.

Date _____

Signature of the candidate

Declaration by Parent/Guardian

I, father/guardian of Mr./Ms.
....., a candidate for admission to Preparatory Course during the Session 2010-11 at the Institute of Technology, Banaras Hindu University, am aware of the law in regard to the use of motorized two wheelers and indulging in teaching in coaching institute and agree to abide by the punishment meted out to my ward in case he/she is found involved in acts of misconduct, indiscipline. This undertaking mentioned above would be binding on me till my ward remains in the Banaras Hindu University.

Date _____

Signature of Parents/Guardian

Place _____